

MINUTES of Euxton Parish Council Full Council Meeting held on 16 April 2026 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman) Cllr R Peers Cllr C Turner
Cllr B Duckworth Cllr A Riggott Cllr G Vickers
Cllr P Fellows Cllr D Rigg Cllr S Walker
Cllr E Jones (Vice Chair) Cllr D Maltman Cllr B Williamson
Cllr A Oddy Cllr V Thornhill Cllr J Williamson

Residents: Cllr A Platt
Clerk: D Platt, L Hardman

1. Apologies

Cllrs I Hamer, P Morton

4. Public Participation

Chorley Enforcement Officer Mr Dawson, attended the meeting to update Council on the expanded compliance team and the work it will be carrying out going forward. Enforcement issues, including planning application enforcement should be reported via the Chorley reporting system and will be investigated and dealt with.

The team will also be involved with the HMO Article 4 controls of HMOs and offered to write an article for the newsletter.

2. Declarations of Interest and Dispensation Considerations

None at this time

3. Minutes of Council Meetings

Resolved: Minutes of the Full Council Meeting held on 19 March 2026 were agreed to be an accurate record to be signed by the Chairman.

4. Public Participation

Borough Cllr Platt informed that the Chorley Local Plan which had been submitted to the Planning Inspector had been returned with items for improvement, it is being worked on so it can be re-submitted by middle of June.

4. Statutory Business

5.1 Councillor Election

The Clerk informed that 14 seats had been filled, there were none of the three wards contested so Council had 4 vacant seats. Three Councillors had decided to step down, Councillors Joan and Barry Williamson and Councillor Steve Walker.

5.2 Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

PIP251 – concerns about compliance on caravan numbers and the application.

299/TPO – standard responses A1, 2, 2a were suggested but a proposal to object due to there being no valid reason to fell

285 – object as there were not sufficient plans available online to consider

325 – It appears the existing garage has been converted to another use without Planning permission. The current off-street parking appears to provide a single space without the benefit of the space provided by the garage. With the addition of a bedroom in the loft space an additional car parking space would be required to make a total of three spaces. In view of the limited space for off-road parking the proposal appears too ambitious. Send in comments.

Resolved: Members agreed with the responses and required actions detailed above.

6. Financial Items

6.1 Approve Expenditures for this month and any submitted after the agenda

Resolved: Council approved the listed expenditures.

6.2 Receive Finance Reports circulated

Item withdrawn.

6.3 Consider request for £7000 to be allocated on the CIL123 list/review list

The All Purposes Committee request a pledge from CIL monies towards a project for St Mary's Church clock face renovation.

Resolved: The request was agreed, pledge for £7,000 will be included in the CIL123 list.

6.4 Consider finance reports to 31 March 2026 if available

Item withdrawn.

6.5 Bank signatories

Resolved: The following changes to the bank signatories for the Unity Trust Bank will be actioned:

Councillor R Peers and Cllr G Vickers will be added to the mandate. Cllr S Walker removed from the mandate.

The Clerk will close the unused TSB, Barclays and Co-Op accounts.

7. Anti-Fraud & Corruption Policy

Resolved: The policy was approved following the inclusion of an additional clause at 3.1.6.

8. Matters for Information

Cllr AR informed that the Police may be in contact regarding an incident near the skate park. Also, he has suggested to Chorley that us and them put together a plan and submit to BAe.

Cllr SW mentioned the gates on the Balshaw Villa gardens needed attention, the Clerk reported we are awaiting quotes.

Cllr SW also thanked everyone for the support he received when working for Euxton Council.

Cllr EJ informed the Allotment Committee trialled a paperless meeting and reported it was different and ok.

Cllr Morton was co-opted on to the Digital Project Working Group.

It was proposed Council move to Part II to consider a Personnel Report.

Resolved: Council agreed to move to

Exclude the Press and Public, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

Chair updated members on progress of the Personnel Committee. A new Village Caretaker would be starting from 5th May and a Responsible Financial Officer in May would begin working for Euxton Council on a one year contract.

6.6 Bank signatories

Resolved: The following changes to the bank signatories for the Unity Trust Bank will be actioned: RFO J Buttle will be added to the mandate along with the Deputy Clerk L Hardman, as agreed at a previous meeting.

The Chairman declared the meeting closed.

8.25pm

APPENDIX 1 – Expenditure list (item 6.1)

Euxton Parish Council						Item 6.1	
EXPENDITURE				Payments for April 2026			
Date	Supplier	Description					£.
01/04/2026	Easywebsites	Website & Emails					91.08
01/04/2026	EE Mobile & BB	Office mobiles					120.34
01/04/2026	Scribe	Finance software					66.00
01/04/2026	Chorley Bus & Tech	Office rent					475.61
01/04/2026	Peoples Pensions	Pensions					266.82
							1019.85

The list below are all the payments made up to the 31st March 2026.

Euxton Parish Council

16 April 2026 (2025 - 2026)

PAYMENTS LIST

This report includes one or more cost centres that have been marked as confidential. This means that only the totals are shown without any further detail.

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
	Salaries	19/03/2026 - 19/03/2026				Confidential			3,363.14		3,363.14
516	Allotment expenditure	03/03/2026		RBS (Debit)		Allotment Toilet	Greens Environmental	S	96.00	19.20	115.20
517	Amenity/Open space RRM	13/03/2026		RBS (Debit)		Signage/Safety	The Sign Builder	S	96.07	19.22	115.29
518	Amenity/Open space RRM	13/03/2026		RBS (Debit)		Signage/Safety	The Sign Builder	S			
519	Newsletter	16/03/2026		RBS (Debit)		Postage	Post Office Ltd	Z	435.00		435.00
520	Amenity/Open space RRM	18/03/2026		RBS (Debit)		Hardware	Amazon	S	40.00	8.00	48.00
509	General Office	19/03/2026		UTB (Current)		Stationery	Atlas Business Finance	Z	37.50		37.50
521	Amenity/Open space RRM	19/03/2026		RBS (Debit)		Hardware	Amazon	S	24.96	4.99	29.95
522	Amenity/Open space RRM	19/03/2026		RBS (Debit)		Hardware	Amazon	S	13.33	2.67	16.00
508	Utility bills	20/03/2026		UTB (Current)		Water	Water Plus Ltd	Z	47.69		47.69
523	Amenity/Open space RRM	23/03/2026		RBS (Debit)		Hardware	Amazon	S	4.99	1.00	5.99
510	Payroll Services	24/03/2026		UTB (Current)		HR software	Bright HR Ltd	S	24.00	4.80	28.80
526	General Office	24/03/2026		UTB (Current)		Stationery	Tesco	S	1.29	0.26	1.55
511	General Office	26/03/2026		UTB (Current)		Telecoms	British Telecoms Ltd (BT)	S	155.62	31.12	186.74
513	Allotment expenditure	30/03/2026		UTB (Current)		Water	Water Plus Ltd	Z	40.86		40.86
512	Amenity/Open space RRM	30/03/2026		UTB (Current)		Fuel	All Star	S	16.81	3.36	20.17
512	Vehicle	30/03/2026		UTB (Current)		Fuel	All Star	S	41.67	8.33	50.00
524	General Office	30/03/2026		RBS (Debit)		Mobile SIM	Lebara Mobile Ltd	S	4.12	0.83	4.95
525	Amenity/Open space RRM	30/03/2026		RBS (Debit)		Hardware	Amazon	S	14.71	2.94	17.65
527	Amenity/Open space RRM	30/03/2026		UTB (Current)		Fuel	All Star	S	16.68	3.34	20.02
527	Vehicle	30/03/2026		UTB (Current)		Fuel	All Star	S	51.25	10.25	61.50
528	Amenity/Open space RRM	30/03/2026		UTB (Current)		Signage/Safety	Lancashire County Council	S	140.00	28.00	168.00
529	Training (Councillors)	30/03/2026		UTB (Current)		Training	Lancashire Assoc. Local Co	Z	60.00		60.00
530	CIL (Community Infrastructure)	30/03/2026		UTB (Current)		Grant	John Finnamore Ltd	S	6,383.33	1,276.67	7,660.00
531	Amenity/Open space RRM	30/03/2026		UTB (Current)		Hardware	C & W Berry Ltd	S	0.41	0.09	0.50
531	Ransnap Brook grant	30/03/2026		UTB (Current)		Hardware	C & W Berry Ltd	S	279.00	55.80	334.80
514	Utility bills	31/03/2026		UTB (Current)		Electricity Pavilion	SSE Energy	L	231.05	11.55	242.60
515	General Office	31/03/2026		UTB (Current)		Bank charges	Unity Trust Bank	Z	10.15		10.15
Total									11,629.63	1,492.42	13,122.05